School Emergency Drills
Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Fire Drill (4 required)</td>
<td>☒ Standard</td>
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<tr>
<td>☒ Tornado Drill (2 required)</td>
<td>☒ Class Change</td>
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<tr>
<td>☒ Lock Down Drill (2 required)</td>
<td>☒ Other Event</td>
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</table>

Name of Reporting School:  West Shore Educational Service District

Date of Drill:  5/2/17        Time of Drill:  1:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure:  2 Minutes

Total Participants:  20

Comments:  The drill went well. It was done with our two classroom and gave the new staff an understanding of what is needed to get the students in wheelchairs into the safe rooms.

Drill Number:  1 for school year  2016-2017.

Name of person conducting drill:  Marc Dennis

Title of person conducting drill:  Behavior Management/Safety Coordinator

Signature of person conducting drill:  Marc D. Dennis

Drill was Coordinated With:

☒ Emergency Management Coordinator
Name & Title: __________________________________________________________

☒ Law Enforcement (County Sheriff, chief of Police, or MSP)
Name & Title: __________________________________________________________

☒ Fire (Fire Chief or Designee)
Name & Title: __________________________________________________________