# School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Drill (4 required)</td>
<td>Standard</td>
</tr>
<tr>
<td>Tornado Drill (2 required)</td>
<td>Class Change</td>
</tr>
<tr>
<td>Lock Down Drill (2 required)</td>
<td>Other Event</td>
</tr>
</tbody>
</table>

Name of Reporting School: West Shore Educational Service District

Date of Drill: 10/6/17 Time of Drill: 12:30 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 6 Minutes

Total Participants: 50+

Comments: Drill went well and all of the new systems operated correctly. One change that we made was to make sure that all staff areas are swept to make sure that everyone is clear of the building.

Drill Number: 2 for school year 2017-2018

Name of person conducting drill: Marc Dennis

Title of person conducting drill: Behavior Management/Safety Coordinator

Signature of person conducting drill: Marc D. Dennis

Drill was Coordinated With:

- Emergency Management Coordinator
  Name & Title: Liz Reimink, Mason County Emergency Manager

- Law Enforcement (County Sheriff, chief of Police, or MSP)
  Name & Title: ________________________________

- Fire (Fire Chief or Designee)
  Name & Title: ________________________________