## School Emergency Drills
### Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Fire Drill (4 required)</td>
<td>✗ Standard</td>
</tr>
<tr>
<td>‡ Tornado Drill (2 required)</td>
<td>‡ Class Change</td>
</tr>
<tr>
<td>‡ Lock Down Drill (2 required)</td>
<td>‡ Other Event</td>
</tr>
</tbody>
</table>

Name of Reporting School:  West Shore Educational Service District

Date of Drill: 9/22/17  
Time of Drill: 10:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 50+

Comments: This was our first drill with the new construction and everything as far as the drill itself went great. The students and staff all were able to evacuate the school without any problems. After the drill we had some issues with our fire alarm not resetting and continually going off. We were able to get it to reset after calling our contractor for fire.

Drill Number: 1 for school year 2017-2018.

Name of person conducting drill: Marc Dennis

Title of person conducting drill: Behavior Management/Safety Coordinator

Signature of person conducting drill: Marc D. Dennis

Drill was Coordinated With:

- Emergency Management Coordinator  
  Name & Title:

- Law Enforcement (County Sheriff, chief of Police, or MSP)  
  Name & Title:

- Fire (Fire Chief or Designee)  
  Name & Title: