# School Emergency Drills

## Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Drill (4 required)</td>
<td>Standard</td>
</tr>
<tr>
<td>X Tornado Drill (2 required)</td>
<td>Class Change</td>
</tr>
<tr>
<td>Lock Down Drill (2 required)</td>
<td>Other Event</td>
</tr>
</tbody>
</table>

Name of Reporting School:  **West Shore Educational Service District**

Date of Drill:  **6/6/17**  
Time of Drill:  **2:00** (a.m./p.m.)

Exact time required to evacuate/shelter/secure:  **3 min.**

Total Participants:  **10+**

Comments:  *It was also faster do to us being down one classroom. The staff and kids did great in remembering where they had to go inside the new classroom area.*

Drill Number:  **2**  for school year  **2016-2017**

Name of person conducting drill:  **Marc Dennis**

Title of person conducting drill:  **Behavior Management/Safety Coordinator**

Signature of person conducting drill:  **Marc D. Dennis**

Drill was Coordinated With:

- Emergency Management Coordinator  
  Name & Title:  

- Law Enforcement (County Sheriff, chief of Police, or MSP)  
  Name & Title:  

- Fire (Fire Chief or Designee)  
  Name & Title: