West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
September 11, 2018
West Shore ESD

I. Call to Order
The meeting was called to order by President Becker at 5:00 p.m.
Members Present: Catherine Becker, Vincent Greiner, James Dittmer, Shirley Chancellor, Ellen Kerans
Members Absent: Patricia Collins, Robert Fong
President Becker appointed Shirley Chancellor as Acting Secretary.

II. Pledge of Allegiance

III. Welcome and Introductions
Board President Becker conducted the introduction of Board Members and Administrators
  Administrators: Jason Jeffrey, Kerri Harrie, Bill Mueller, Linda Steigenga, Terri Steih, Lynda Matson, Tracy Lilje

IV. Approval of Agenda
Motion by Dittmer, support by Greiner, that the September 11, 2018 agenda be approved as printed.
Motion carried 5-0, 2 absent.

V. Communication to the Board
A. Written Communication
   None
B. Comments and Concerns of Citizens Present
   None

VI. Consent Agenda
Motion by Chancellor, support by Dittmer, that the Consent Agenda be approved as presented.
Motion carried 5-0, 2 absent.
A. Payment of Bills for September 11, 2018 - $989,981.
B. Minutes of the August 14, 2018 Regular meeting, August 16 & 28, 2018 Special meetings and Closed Meetings minutes
C. Resignations of Shelly Halstead, Lisa Cardinal, Ben Nelson, David VanDuinen

VII. Superintendent’s Informational Report
A. Academic Spotlight – Linda Steigenga, Director of Instructional Services, and Jen Orton, Educational Services Consultant, provided an overview of the work being done for the High Impact Leadership grant.
B. Opening Day Update – Dr. Jeffrey provided highlights from the August 30, 2018 Opening Day for West Shore ESD.
C. MASB Annual Leadership Conference – This annual event will take place on November 1-4, 2018 in Grand Rapids.
D. Region 3 Legislative Priority Setting Meeting – WSESD will be hosting this event on September 27th for area school board members to voice district issues.

VIII. Board of Education Reports and/or Action
A. Gateway to Success Academy Update – Jamie Bandstra provided an update on academy happenings as well as performance measures.
B. Educational Services Update – Linda Steigenga recommended the employment two GSRP staff and highlighted GSRP professional learning and MDE test results for our region.

C. Special Education Update – Bill Mueller provided a Special Education report with program updates and professional development for bus drivers. He also requested board approval to enter into an agreement with Michigan Rehabilitation Services. A MTSS update and student spotlight were also include. 
Motion by Dittmer, support by Kerans, for the West Shore ESD Board to approve the contract with Michigan Rehabilitation Services for $22,000 as presented. 
Motion carried 5-0.

D. Business Office Update – Kerri Harrie provided updates on the building project, audit preparation, and technology. She also recommended approval of the annual WSESD Summer Tax Levy Resolution for 2019.
Motion by Chancellor, support by Kerans, that the WSESD Board approve the 2019 Annual Resolution to levy a Summer Property Tax as presented. 
Motion carried 5-0.

E. Career & Technical Education Update – Lynda Matson provided the Career & Technical Education report highlighting CTE enrollment numbers and Skills for Success framework. A student spotlight was also included.

F. Human Resources Update – Terri Steih provided personnel updates to include new hires, job postings, resignations, and two reassignments.

IX. Recommendations of the Superintendent

A. Personnel
   New Hires
   Motion by Dittmer, support by Kerans, that the WSESD Board approve the employment of Lydia Fessenden and Abrianne Coon as Great Start Readiness Program Lead Teachers as presented.
   Motion carried 5-0.

   Reassignment
   Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the reassignment of Kathy Surd as MiSTEM Region 9 Director as presented.
   Motion carried 5-0.

X. Other Matters for Possible Action

A. Suggested Meeting Guide
B. Adjournment
   With no further business before the Board, the September 11, 2018 Regular Board of Education meeting be adjourned at 5:54 p.m.

Respectfully submitted,

Shirley Chancellor, Acting Secretary  Tracy Lilje
West Shore ESD Board of Education  Recording Secretary