West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
October 8, 2019  
West Shore ESD

I. Call to Order  
The meeting was called to order by President Becker at 5:00 p.m.  
Members Present: Catherine Becker, Vincent Greiner, Patricia Collins, James Dittmer,  
Shirley Chancellor, Ellen Kerans, Mark Forner  
Members Absent: None

II. Pledge of Allegiance

III. Welcome and Introductions of Guests  
Board President Becker conducted the introduction of Board Members, Administrators, and Guests  
Administrators: Jason Jeffrey, Kerri Harrie, Kim Tiel, Amy Taranko, Terri Steih, Dale Horowski, Tracy Lilje

IV. Approval of Agenda  
Motion by Greiner, support by Chancellor, that the October 8, 2019 Agenda be approved as printed.  
Motion carried 7-0, 0 absent.

V. Communication to the Board  
A. Written Communication  
None  
B. Comments and Concerns of Citizens Present  
None

VI. Consent Agenda  
Motion by Dittmer, support by Collins, that the Consent Agenda be approved as presented.  
Motion carried 7-0, 0 absent.  
A. Payment of Bills for October 8, 2019 - $201,667.74  
B. Minutes of the special meeting and closed session on September 24, 2019  
C. Resignation of Axel Johnson, Amanda Carrier, Danielle Siegel  
D. Out-of-State Travel Request/Pre-Conference Approval  
  1. Jason Jeffrey, MAISA Fall Meetings, Lansing, MI, November 7-8, 2019  
  2. Jorhie Beadle, FFA National Conference, Indianapolis, IN, October 30-November 2, 2019  
  3. Lisa Wininger, Earth Education for Sustainable Societies, Northfield, MN, October 14-16, 2019

VII. Superintendent's Informational Report  
A. Audit Report – Paul Gilbert of Brickley Delong presented the audit report to the board. Dr. Jeffrey thanked Kerri Harrie and the business office team for their hard work in preparing for the audit.  
B. WSES D Student Counts – Dr. Jeffrey provided preliminary student head count data for all local districts.

VIII. Board of Education Reports and/or Action  
A. Gateway to Success Academy Update – Jamie Bandstra, G2SA Principal/ Superintendent, provided an update on academy happenings. He shared NWEA data showing student performance.  
B. Educational Services Update – Amy Taranko’s report highlighted professional learning opportunities. She also recommended the employment of 2 GSRP Associate Teachers, a
general education social worker, the addition of a second general education social worker position, and out of state travel for Lisa Wininger.

C. Special Education Update – Kim Tiel provided a Special Education report including a recommendation to approve district program calendars, Special Education Parent Advisory Committee nominees, and a MI Career Pathways resolution. She also requested board approval to enter into an agreement with Michigan Rehabilitation Services. A Systems Update and student spotlight were also included.

Motion by Kerans, support by Dittmer, that the WSESD Board approve the 2019-2020 Parent Advisory Committee (PAC) appointees as presented.

Motion carried 7-0.

Motion by Dittmer, support by Kerans, that the West Shore ESD Board of Education adopt the WSESD program calendars as presented.

Motion carried 7-0.

Motion by Collins, support by Kerans, that the West Shore ESD Board of Education adopt the Michigan Career Pathways resolution as presented.

Motion carried 7-0.

Motion by Chancellor, support by Collins, for the West Shore ESD Board to approve the contract with Michigan Rehabilitation Services for $22,000 as presented.

Motion carried 7-0.

D. Business Office Update – Kerri Harrie updated the board on the next stage of building projects and requested approval to move forward with the upgrade to the building exterior. She also recommended accepting the FY19 financial audit. A technology update was also included.

Motion by Dittmer, support by Greiner that the WSESD Board accept the 2018-2019 West Shore ESD Audit Report as presented.

Motion carried 7-0.

Motion by Greiner, support by Collins that the WSESD Board approve proceeding to gather competitive bids for the building exterior renovation with projected costs around $125,000.

Motion carried 7-0.

E. Career and Technical Education Update – Dale Horowski provided CTE student enrollment numbers and requested board approval for out of state travel for Jorhie Beadle and 6 Agriscience students.

F. Human Resources Update – Terri Steih provided a Human Resources report which included job postings, new hires, resignations, and a reassignment. An employment contract and new position recommendations were also included.

G. Principals’ Month Proclamation

Motion by Chancellor, support by Forner that the Board recognizes October as Principals’ Month in Michigan as presented.

Motion carried 7-0.

H. WSESD Board of Education Goals

Motion by Chancellor, support by Dittmer, that the West Shore ESD Board of Education adopt the following as their board goals:

1. Improve organizational health
2. Implement systems for intervention and prevention
3. Collaboration focused on teaching and learning
4. Use data to guide decision-making, continuous improvement and finance
5. Engage with family, community and constituent school districts
6. Build leadership capacity and develop talent

Motion carried 7-0.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Dittmer, support by Greiner, that the WSESD Board approve the employment of Stephanie Reed as Special Education Paraprofessional as presented.

Motion carried 7-0.
Motion by Collins, support by Greiner, that the WSESD Board approve the employment of Stacy Cerka as Special Education School Social Worker as presented.
   Motion carried 7-0.
Motion by Chancellor, support by Greiner, that the WSESD Board approve the employment of Jenny Herrygers as Certified Occupational Therapy Assistant-Licensed as presented.
   Motion carried 7-0.
Motion by Kerans, support by Dittmer, that the WSESD Board approve the employment of Christina Forrester as General Education School Social Worker as presented.
   Motion carried 7-0.
Motion by Dittmer, support by Collins, that the WSESD Board approve the employment of Sylvia Villarreal and Jennifer Vaillancourt as Great Start Readiness Program Associate Teachers as presented.
   Motion carried 7-0.

Reassignment
Motion by Chancellor, support by Greiner, that the West Shore ESD board approve the reassignment of Jeanne Miller as Staff Accountant/ Business Services Specialist as presented.
   Motion carried 7-0.

Transfer
Motion by Collins, support by Greiner, that the West Shore ESD board approve transfer of Jamie Killips to Behavior Assistant as presented.
   Motion carried 7-0.

New Positions
Motion by Greiner, support by Collins, that the West Shore ESD board approve the creation of a General Education Social Worker position as presented.
   Motion carried 7-0.
Motion by Chancellor, support by Greiner, that the West Shore ESD board approve the creation of up to two (2) School Psychologist Apprentice position(s) as presented.
   Motion carried 7-0.

Employment Contract
Motion by Greiner, support by Dittmer, for the West Shore ESD board to approve the employment contract for Dale Horowski as presented.
   Motion carried 7-0.

X. Other Matters for Possible Action
   A. Suggested Meeting Guide
   B. Adjournment
      With no further business before the board, the October 8, 2019 Regular Board of Education meeting adjourned at 5:53 p.m.

Respectfully submitted,

Patricia Collins, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary