I. Call to Order
The meeting was called to order by President Becker at 5:00 p.m.
Members Present: Catherine Becker, Vince Greiner, Shirley Chancellor, Mark Forner, Ellen Kerans, James Dittmer (5:30)
Members Absent: Patricia Collins

II. Pledge of Allegiance
President Becker appointed Shirley Chancellor as Acting Secretary.

III. Welcome and Introductions of Guests
Board President Becker waived the introductions of board members, administrators, and guests.
Administrators: Jason Jeffrey, Kim Tiel, Amy Taranko, Terri Steih, Kerri Harrie, Dale Horowski, Tracy Lilje

IV. Approval of Agenda
Motion by Greiner, support by Kerans, that the November 12, 2019 Agenda be approved as presented. Motion carried 6-0, 1 absent.

V. Communication to the Board
A. Written Communication – Two communications were circulated; a letter from Michigan School Business Officials commending Kerri Harrie on the completion of the MSBO Leadership Institute, and a note from Jeanne Miller thanking the board for the Accountant position opportunity.
B. Comments and Concerns of Citizens Present – None

VI. Consent Agenda
Motion by Kerans, support by Chancellor, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.
A. Payment of Bills for November 12, 2019 - $441,037.34
B. Minutes of the Regular meeting on October 8, 2019
C. Resignation of Jorhie Beadle, Jesse Stamper, Nancy Johns
D. Accept and acknowledge the following grants:
   - Community Foundation/Peer to Peer Expansion – Keri Hansen, $490
   - Community Foundation/Zen Zone – Sara Walunas, $275
   - Western MI University/HIL grant, $53,269.80
   - MDE/Flowthrough 2020, $2,220,495
   - MDE/Early On MI, $84,631
   - MDE/Special Education General Supervision, $55,000
   - MDE/Preschool, $58,492

VII. Superintendent’s Informational Report
A. Academic Spotlight – Transportation Director, Katrina Morris, provided an overview of the proposed transportation legislation and public service announcement.
B. Reintegration Program Update – Dr. Jeffrey updated the board on the status of the RI program. The program will have a morning and an afternoon session to allow for maximum number of students to be served. West Shore ESD is currently waiting on program approval from the Michigan Department of Education and Office of Special Education.
VIII. **Board of Education Reports and/or Action**

A. **Career and Technical Education Update** – Dale Horowski provide a CTE report that included program highlights and an AgriScience Program update.

B. **Educational Services Update** – Amy Taranko highlighted professional learning opportunities and staffing updates. She also requested approval for out of state travel and a contract with Kagan Professional Learning.

Motion by Chancellor, support by Greiner, that the West Shore ESD Board of Education approve a contract with Kagan Professional Development for a five day Cooperative Learning Institute not to exceed $65,000.

Motion carried 6-0.

Motion by Kerans, support by Dittmer that the West Shore ESD Board of Education approve the out of state travel for Amy Taranko, Betsy Dotson, Monique Selimos, Christina Forrester, Meg Brown, and Jen Orton as presented.

Motion carried 6-0.

C. **Special Education Update** – Kim Tiel provided a Special Education report that included preliminary enrollment numbers and staffing updates. A student spotlight and MTSS update were also included.

D. **Business Office Update** – Kerri Harrie provided an overview of the FY20 budget amendments and recommended them for approval. She also provided updates on the building project, staffing, and technology.

Motion by Dittmer, support by Greiner, that the WSESD Board approve the 2019-2020 West Shore ESD amended budgets for the Special Education Fund, General Fund, and Career and Technical Education Fund as presented.

Motion carried 6-0.

E. **Human Resources Update** – Terri Steih provided a Human Resources report which included job postings, new hires, resignations, and transfers. Her report also included a policy update for first reading.

IX. **Recommendations of the Superintendent**

A. **Personnel**

   **New Hires**

   Motion by Kerans, support by Chancellor, that the West Shore ESD Board of Education approve the employment of Abby Mavis as Staff Accountant/Business Services Specialist as presented.

   Motion carried 6-0.

   Motion by Dittmer, support by Kerans, that the West Shore ESD Board of Education approve the employment of Gretchen Spoor as School Psychologist Apprentice as presented.

   Motion carried 6-0.

   Motion by Chancellor, support by Greiner, that the West Shore ESD Board of Education approve the employment of Stacy Curtis as Bus Driver as presented.

   Motion carried 6-0.

   Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the employment of Kim Chatfield as Parent Liaison/Oceana County as presented.

   Motion carried 6-0.

   **Reassignments**

   Motion by Dittmer, support by Chancellor, that the West Shore ESD Board of Education approve the reassignment of Michael Hall as Behavior Assistant as presented.

   Motion carried 6-0.

   Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the reassignment of Patricia Kapala as Onsite Program Coordinator as presented.

   Motion carried 6-0.

   Motion by Dittmer, support by Kerans, that the West Shore ESD Board of Education approve the reassignment of Monique Selimos as General Education Social Worker as presented.

   Motion carried 6-0.

   Motion by Chancellor, support by Dittmer, that the West Shore ESD Board of Education approve the reassignment of Michael Harrie as Transportation Supervisor as presented.

   Motion carried 6-0.
Motion by Kerans, support by Dittmer, that the West Shore ESD Board of Education approve the reassignment of Lisa Cardinal as Great Start Readiness Program Lead Teacher as presented. Motion carried 6-0.

X. Other Matters for Possible Action
A. Closed Session – “Public Act 267 of 1976 – Open Meeting Act”, Section 8 (a) – Periodic Personnel Evaluations. At the request of Dr. Jeffrey, the Board went into closed session to discuss the rubric for his evaluation.

Motion by Greiner, support by Chancellor that the Board move into closed session at 6:18 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations. Motion carried 6-0.

Motion by Greiner, support by Dittmer that the Board move out of closed session at 6:47 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations. Motion carried 6-0.

B. Adjournment
With no further business before the board, the November 12, 2019 Regular Board of Education Meeting adjourned at 6:47 p.m.

Respectfully submitted,

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Shirley Chancellor, Acting Secretary              Tracy Lilje
West Shore ESD Board of Education                Recording Secretary