West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
May 14, 2019
West Shore ESD

I. Call to Order
The meeting was called to order by President Becker at 5:00 p.m.
Members Present: Catherine Becker, Vincent Greiner, Patricia Collins, James Dittmer, Robert Fong, Shirley Chancellor, Ellen Kerans
Members Absent: None

II. Pledge of Allegiance

III. Welcome and Introductions of Guests
President Becker conducted the introduction of board members and administrators.
Administrators Present: Jason Jeffrey, Kerri Harrie, Dale Horowski, Terri Steih, Bill Mueller, Lynda Matson, Tracy Lilje

IV. Approval of Agenda
Motion by Chancellor, support by Fong, that the May 14, 2019 Board of Education Agenda be approved as printed. Motion carried 7-0, 0 absent.

V. Communication to Board
A. Written Communication
   None
B. Comments and Concerns of Citizens Present
   None

VI. Consent Agenda
Motion by Dittmer, support by Fong, that the Consent Agenda be approved as presented. Motion carried 7-0.
A. Payment of Bills for May 14, 2019 - $434,953.62
B. Minutes of the Special and Regular meetings on April 9, 2019
C. Resignation of Cindy Bucholtz
D. Acceptance of the following grants:
   • Great Start Readiness Program Curriculum Funds, $83,509
   • Early On Michigan, $84,631
   • Section 31n(6) – Mental Health and Support Services, $294,500 (20% local match)
   • Section 31n(10) – Program Administration, $8,928.57
   • Section 31n(12) – Behavioral Health Team Pilot Program, $142,857.14
E. Out of State Travel Requests
   1. Jon Hughes, TestOut Experience Conference, Salt Lake City, UT, July 9-12, 2019

VII. Superintendent’s Informational Report
A. Academic Spotlight – The WSESD PBIS leadership team provided a brief presentation to the board about the planning work they have been engaged in to bring Positive Behavioral Intervention and Supports (PBIS) to our center-based classrooms. Members of the team include Sara Walunas, Rebecca Skiba, Niki Boerema and Pam Kelly.
B. Biennial Election Update – Dr. Jeffrey updated the board on the candidates running for the three WSESD Board of Education seats.
C. Pilot Update – Dr. Jeffrey updated the board on the pilot program and its direction going forward.
D. Comprehensive Needs Assessment Update – Dr. Jeffrey updated the board on the CNA status.
VIII. Board of Education Reports and/or Action

A. Special Education Update – Bill Mueller provided a Special Education report including staffing updates, professional development opportunities, and a student Arbor Day activity. A student spotlight and MTSS update were also included.

B. Career & Technical Education Update – Lynda Matson provided highlights of CTE student competitions and Work-Based internships. CTE preliminary enrollment numbers and an ASM Tech student spotlight were also included. Board members received copies of the Career and Technical Education student handbook at the board meeting. Lynda identified the changes and recommended the handbook for first reading. She also recommended approval for the following bid:

Motion by Chancellor, support by Kerans, that the West Shore ESD Board of Education approve the low bid with Bella’s Graphics of 120 summer camp t-shirts for $840.00. Motion carried 7-0.

C. Educational Services Update – Dale Horowski provided an Educational Services report to include professional development work across the region. He also requested approval for expenditures related to the GSRP and MiSTEM grants.

Motion by Fong, support by Collins, that the West Shore ESD board approve the contract with Kaplan Company to purchase Connect4Learning classroom kits not to exceed $83,509 as presented.

Motion carried 7-0.

Motion by Dittmer, support by Chancellor, that the West Shore ESD board approve the expenditure to the Eastern Upper Peninsula ISD for MiSTEM Marketing and Evaluation services not to exceed $30,000 as presented.

Motion carried 7-0.

D. Gateway to Success Academy Update – Jamie Bandstra, G2SA Superintendent/Principal updated the board on academy happenings.

E. Business Office Update – Kerri Harrie provided updates on the WSESD Emergency Operations plan and the June internal controls audit. A Technology update was also included.

F. Human Resources Update – Terri Steih provided a Human Resources report which included job postings, a resignation and a new hire. Her report included the recommendation from the Policy Committee to change the WSESD board policy vendor.

IX. Recommendations of the Superintendent

A. Personnel

New Hire

Motion by Dittmer, support by Collins, for the WSESD Board to approve the employment of Loretta Petersen as Special Education and Transportation Substitute as presented.

Motion carried 7-0.

B. Board Policy Vendor Change

Motion by Chancellor, support by Fong, for the Board to approve Thrun Law Firm to provide board policy services for West Shore Educational Services District.

Motion carried 7-0.

IX. Other Matters for Possible Action

A. Suggested Meeting Guide

B. Adjournment

With no further business before the Board of Education, the May 14, 2019 Regular Board of Education Meeting adjourned at 6:18 p.m.

Respectfully submitted,

Patricia Collins, Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary