West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
March 12, 2019
West Shore ESD

I. Call to Order
The meeting was called to order by President Becker at 5:00 p.m.
Members Present: Catherine Becker, Vince Greiner, Patricia Collins (virtual),
James Dittmer, Shirley Chancellor
Members Absent: Ellen Kerans, Robert Fong

II. Pledge of Allegiance

III. Welcome & Introductions
President Becker conducted the introduction of Board Members and Administrators
Administrators: Jason Jeffrey, Kerri Harrie, Terri Steih, Lynda Matson, Dale
Horowski, Brenda Tarsa, Tracy Lilje
President Becker appointed Shirley Chancellor as acting secretary.

IV. Approval of Agenda
Motion by Dittmer, support by Greiner, that the March 12, 2019 Board of Education Agenda
be approved as printed. Motion carried 5-0, 2 absent.

V. Communication to the Board
A. Written Communication
   None
B. Comments and Concerns of Citizens Present
   None

VI. Consent Agenda
Motion by Chancellor, support by Greiner, that the Consent Agenda be approved as
presented. Motion carried 5-0, 2 absent.
A. Payment of Bills for March 12, 2019 - $344,190.33
B. Minutes of the Regular Meeting and Closed Meeting on February 19, 2019
C. Letter of Resignation for Kathy Surd, Ty Little, Cheryl Bourke
D. Pre-Conference Approval/Out of State Travel Request
   1. Sarah Hresko, Logic of English Train the Trainer, Rochester, MN, April 8-11, 2019

VII. Superintendent’s Informational Report
A. Academic Spotlight – Career and Technical Education highlighted ASM Tech. Paula
   Moul, ASM Tech Success Coordinator along with 7 ASM students shared their
   achievements made possible through ASM Tech.
B. Pilot Program/District Support Update – Dr. Jeffrey updated the board on the status
   of the pilot program. A pilot debrief with all stakeholders was held on 2/26/19 with
dialogue of achievements as well as areas that need further development.
C. Governor’s Budget Proposal – Dr. Jeffrey updated the board on the Governor’s budget
   proposal for education.
D. West Shore Area School Board Association Spring Banquet – This year’s event will
   take place at WSCC on April 11th, with Ron Koehler of Kent ISD speaking on current
   issues in school finance.

VIII. Board of Education Reports and/or Action
A. Gateway to Success Academy Update – Jamie Bandstra was absent. His report
   provided updates on academy happenings and recommended second reading and
   adoption of Schedule 7.1 contract amendments.
Motion by Greiner, support by Dittmer, that the West Shore ESD Board of Education adopt the Gateway to Success Academy contract amendments to Schedule 7.1. Educational and Programs as presented.
  Motion carried 5-0.

B. Educational Services Update – Dale Horowski provided an Educational Services report highlighting GSRP, Michigan Green Schools honors, MathCounts Competition results, and professional learning for the coming school year. As part of the MISTEM Advisory Council grant that was accepted at the February board meeting, Dale recommended entering into a contract with JW Marriott in Grand Rapids for hotel, food, and technology costs for the professional learning event. He also recommended board approval to enter into a Memorandum of Understanding to allow WSESD to provide code.org activities to secondary schools and a letter of understanding with Hart Public Schools for Early Childhood services.

Motion by Dittmer, support by Chancellor, that the WSESD Board of Education approve entering into a contract with JW Marriott for lodging, food, and technology costs as part of the MISTEM Advisory Council grant not to exceed $315,000.
  Motion carried 5-0.

Motion by Chancellor, support by Greiner, that the WSESD Board of Education approve the Memorandum of Understanding to partner with Code.org to provide professional learning to secondary schools across Michigan through May 31, 2020 as presented.
  Motion carried 5-0.

Motion by Dittmer, support by Chancellor, that the WSESD Board of Education approve entering into a Letter of Understanding with Hart Public Schools for Early Childhood Center Director Services in the amount of $22,100 as presented.
  Motion carried 5-0.

C. Career & Technical Education Update – The CTE report provided updates in CTE student activities and a Criminal Justice Safe Driving Campaign.

D. Special Education Update – Bill Mueller was not present. Brenda Tarsa provided a Special Education report to include updates on MTSS and the WSESD Special Education Professional Learning. A student spotlight was also included.

E. Business Office Update – Kerri Harrie provided the business office report with finance and technology updates.

F. Human Resources Update – Terri Steih provided a Human Resources report which included job postings, new hires, resignations and employment contracts.

G. Superintendent Evaluation – The Board of Education met on February 19th to perform the superintendent evaluation. Superintendent Jeffrey received an overall rating from the Board of Education for the 2018-2019 school year of Highly Effective. The compensation for Dr. Jason Jeffrey’s three year superintendent contract is in accordance with the Board approved Administrative salary structure.

Motion by Dittmer, support by Chancellor, that the West Shore ESD Board of Education adopt Superintendent Jeffrey’s 2018-2019 Highly Effective evaluation rating and approve his contract for the period of July 1, 2019 to June 30, 2022 as presented.
  Motion carried 5-0.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Chancellor, support by Greiner, for the WSESD Board to approve the employment of Jessica Fiting as Occupational Therapist as presented.
  Motion carried 5-0.

Motion by Greiner, support by Chancellor, for the WSESD Board to approve the employment of Maryann Pieske as Special Education and Transportation Substitute as presented.
  Motion carried 5-0.
Employment Contracts
Motion by Greiner, support by Dittmer, that the WSESD Board approve the employment contracts for Marc Dennis, Sandy Oomen, and Kathy Dickinson as presented.
Motion carried 5-0.

B. Grant Award
Motion by Dittmer, support by Greiner, that the WSESD Board of Education accept the Statewide School Bus Driver Safety Program grant in the amount of $810,000 as presented.
Motion carried 5-0.

X. Other Matters for Possible Discussion/Action
A. Suggested Meeting Guide
   o April 9, 2019, WSESD Special Meeting – Presentation of Proposed 2019-2020 General Fund Budget, 4:30 p.m. followed by regular WSESD Board of Education Meeting.
B. Adjournment
   With no further business before the board the March 12, 2019 Regular Board of Education Meeting adjourned at 6:06 p.m.

Respectfully submitted,

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Shirley Chancellor, Acting Secretary                     Tracy Lilje
West Shore ESD Board of Education                     Recording Secretary