West Shore Educational Service District  
Board of Education  
Minutes of Regular Meeting  
January 8, 2019  
West Shore ESD Board Room

I. Call to Order  
The meeting was called to order by President Becker at 5:06 p.m.  
Members Present: Catherine Becker, Vincent Greiner, James Dittmer, Shirley Chancellor, Robert Fong, Ellen Kerans, Patricia Collins (virtual)  
Members Absent: None

II. Pledge of Allegiance  
President Becker appointed Shirley Chancellor as acting secretary.

III. Welcome and Introductions of Guests  
Board President Becker conducted the introduction of board members, administrators, and guests  
Administrators: Jason Jeffrey, Bill Mueller, Kerri Harrie, Terri Steih, Lynda Matson, Tracy Lilje

IV. Approval of Agenda  
Motion by Fong, support by Chancellor, that the January 8, 2019 Board of Education Agenda be approved as printed. Motion carried 7-0, 0 absent.

V. Communication to the Board  
A. Written Communication  
   None  
B. Comments and Concerns of Citizens Present  
   None

VI. Consent Agenda  
Motion by Chancellor, support by Greiner, that the Consent Agenda be approved as presented. Motion carried 7-0, 0 absent.  
A. Payment of Bills for January 8, 2019 - $1,011,136.90  
B. Minutes of the Regular meeting on December 11, 2018  
C. Resignation of Maryann Pieske  
D. Out of State Travel Request/Pre-Conference Approval  

VII. Superintendent’s Informational Report  
A. Academic Spotlight – The Special Education Department will be providing the academic spotlight. Rachel Grimes, WSESD MoCI Teacher, highlighted the transition services her students receive both in the classroom and community.  
B. Board of Education Recognition Month – January is identified as Board of Education Recognition Month in Michigan. The Administration and staff are truly appreciative of the ongoing service and support of our Board of Education members. This seven member group was commended for the hours of donated time and effort given to West Shore ESD.  
C. CBA 107: Labor Relations – WSESD and Manistee ISD continue their commitment for school board professional learning. CBA 107 is scheduled for January 30th with Joel Gerring as the instructor. CBA 109 is scheduled for April 23, 2019.  
VII. Board of Education Reports and/or Action
A. Special Education Update – Bill Mueller provided a Special Education report to include staffing and MTSS updates, special education and transportation learning opportunities, and a student spotlight.
B. Career & Technical Education Update – Lynda Matson provided grant award information, a program marketing campaign, and two student spotlights.
C. Educational Services Update – Linda Steigenga provided a written General Education report including next steps for work on Trauma Informed Care and GSRP assessment changes. Dale Horowski, Interim General Education Director, will be present at the 2/12/19 board meeting.
D. Business Office Update – Kerri Harrie provided updates on the building project and the strategic plan. A technology report was also included.
E. Human Resources Update – Terri Steih provided a Human Resources report which included job postings and a resignation. The Policy Committee has reviewed Volume 33, Number 1 board policy updates and recommends them for second reading and approval.
G. WSESD Common Calendar
Motion by Fong, support by Dittmer, that the Board approve the Common Calendar for the 2019/2020 thru 2023/2024 school years as presented.
Motion carried 7-0.

IX. Recommendations of the Superintendent
A. Second Reading and Adoption of WSESD Policies
   Bylaw 0100 – Definitions (Revised)
   Bylaw 0122 – Board Powers – (Revised)
   Bylaw 0131.1 – Bylaws and Policies – (Revised)
   Bylaw 0143.1 – Public Expression of Board Members (Revised)
   Bylaw 0165.6 – Cancellation (New)
   Bylaw 0166 – Agenda (Revised)
   Bylaw 0167.1 – Voting (Revised)
   Bylaw 0167.2 – Closed Session (Revised)
   Bylaw 0167.3 – Public Participation at Board Meetings (Revised)
   Bylaw 0167.6 – Use of Social Media (New)
   Policy 1422/3122/4122 – Nondiscrimination and Equal Employment Opportunity (Revised)
   Policy 1662/3362/4362 – Anti-Harassment (Revised)
   Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity (Revised)
   Policy 5517 – Anti-Harassment (Revised)
   Policy 5517.02 – Sexual Violence (Revised)
   Policy 2112 – Parent and Family Engagement (Revised)
   Policy 2261 – Title I Services (Revised) Reject (no Title I programs)
   Policy 2261.01 – Parent and Family Member Participation in Title I Programs (Replacement) Reject (no Title I Programs)
   Policy 3120 – Employment of Professional Staff (Revised)
   Policy 3120.04 – Employment of Substitutes (Revised)
   Policy 3130 – Assignment and Transfer (Revised)
   Policy 4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions (Revised)
   Policy 5330 – Use of Medications (Revised)
   Policy 5540 – Interrogation of Students (Revised)
   Policy 5610 – Emergency Removal, Suspension, and Expulsion of Students (Replacement)
   Policy 5610.01 – Expulsions/Suspensions – Required by Statute (Rescind)
   Policy 5611 – Due Process Rights (Revised)
   Policy 5630.01 – Student Seclusion and Restraint (Revised)
   Policy 6325 – Procurement – Federal Grants/Funds (Revised)
   Policy 6350 – Prevailing Wage Coordinator (Rescind)
   Policy 8210 – School Calendar (Revised)
Motion by Kerans, support by Dittmer, that the West Shore ESD Board of Education adopt the following NEOLA Bylaw and Policy Updates of the West Shore Educational Service District; Bylaw 0100, 0122, 0131.1, 0143.1, 0165.6, 0166, 0167.1, 0167.2, 0167.3, 0167.6, and policies 1422, 3122, 4122, 1662, 3362, 4362, 2260, 5517, 5517.02, 2112, 2261, 2261.01, 3120, 3120.04, 3130, 4162, 5330, 5540, 5610, 5610.01, 5611, 5630.01, 6325, 6350, 8210 as presented.
Motion carried 7-0.

XII. Other Matters for Possible Discussion/Action
   Motion by Fong, support by Greiner that the Board move into closed session at 5:50 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.
   Roll Call Vote: Becker__Y__ Chancellor__Y__ Collins__Y__ Dittmer__Y__
   Fong__Y__ Greiner__Y__ Kerans__Y__

   Motion by Dittmer, support by Fong that the Board move out of closed session at 6:32 p.m. under “Public Act 267 of 1976 – Open Meetings Act”, Section 8 (a) – Periodic Personnel Evaluations.

B. Adjournment
   The January 8, 2019 Regular Board of Education meeting adjourned at 6:32 p.m.

Respectfully submitted,

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Shirley Chancellor, Acting Secretary                     Tracy Lilje
West Shore ESD Board of Education                           Recording Secretary