West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
February 11, 2020
West Shore ESD

I. Call to Order
The meeting was called to order by President Becker at 5:00 p.m.
Members Present: Catherine Becker, Vincent Greiner, James Dittmer, Shirley Chancellor, Mark Forner, Ellen Kerans
Members Absent: Patricia Collins

II. Pledge of Allegiance

III. Welcome & Introductions
President Becker conducted the introduction of Board Members and Administrators
Administrators: Jason Jeffrey, Kim Tiel, Kerri Harrie, Terri Steih, Dale Horowski, Tracy Lilje
President Becker appointed Shirley Chancellor as Acting Secretary.

IV. Approval of Agenda
Motion by Dittmer, support by Greiner, that the February 11, 2020 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

V. Communication to the Board
A. Written Communication
   A letter from 5 area EA president’s expressing concern for support for students with challenging behaviors. Dr. Jeffrey provided information to the board to address said concerns. President Becker instructed Dr. Jeffrey to respond to the group, if necessary.
B. Comments and Concerns of Citizens Present
   None

VI. Consent Agenda
Motion by Chancellor, support by Kerans, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.
A. Payment of Bills for February 11, 2020 - $357,691.98
B. Minutes of the Regular meeting on January 14, 2020
C. Resignation of Kim Beardslee
D. Pre-Conference/Out of State Travel Requests
   1. Jason Jeffrey, MAISA Spring Meetings, Flint, MI, March 12-13, 2020
   2. Pam Moul, PowerSchool User Group, Michigan City, IN, March 16-18, 2020
E. Accept and acknowledge the following grant:
   • Section 35a(4) – Intermediate School District Early Literacy Coaches Grant, $225,000

VII. Superintendent’s Informational Report
A. Academic Spotlight – Paula Moul, ASM Tech Early College Success Coordinator, facilitated a presentation of current ASM Tech students. The students shared their stories of collaboration with WSCC, paths toward future careers, and the opportunities they’ve experienced with ASM Tech.
B. CTE Month Proclamation
Motion by Chancellor, support by Dittmer, that the WSESD Board recognizes the month of February as Career and Technical Education Month as presented. Motion carried 6-0.
C. CBA 105: Curriculum and Instruction – WSESD and Manistee ISD continue their commitment for school board professional learning. CBA 105: Curriculum and Instruction is scheduled for March 12, 2020 with Mackenzie Feldpausch as the instructor. CBA 108: Navigation the Legislative Process is scheduled for April 28, 2020.

VIII. Board of Education Reports and/or Action
A. Gateway to Success Academy Update – Jamie Bandstra provided a report which included academy happenings and proposed changes to the enrollment cap outlined in the Charter School contract.
B. Career & Technical Education Update – Dale Horowski reported on student competitions and opportunities. HOSA regional competition results were also included.
C. Instructional Services Update – Amy Taranko was not present. The general education report provided highlights on professional learning, a Social-Emotional Learning (SEL) web pilot opportunity, and a GSRP Advisory Committee update.
D. Special Education Update – Kim Tiel provided a ReIntegration Program update and community connections highlights. A student spotlight, Systems update, and travel request were also included.
Mason County Eastern Superintendent, Paul Shoup, was present at the board meeting. Dr. Jeffrey thanked Mason County Eastern Schools for stepping up to host the ReIntegration Program.

E. Business Office Update – Kerri Harrie provided a business office report and recommended budget amendments for adoption. A technology report was also included.

Motion by Dittmer, support by Greiner, that the WSESD Board approve the 2019-2020 West Shore ESD amended budgets for the Special Education Fund, General Fund, and Career and Technical Education Fund as presented.
Motion carried 6-0.
F. Human Resources Update – Terri Steih provided a Human Resources report which included job postings, a resignation, and a Workplace Wellness update. Dr. Jeffrey thanked Terri for the human resources services she provides.

IX. Recommendations of the Superintendent
A. Call for a Special Board Meeting – Presentation of Proposed 2020-2021 General Fund Budget
Motion by Kerans, support by Greiner, that a Special Board Meeting be conducted on April 14, 2020 in the West Shore ESD’s Training Room at 4:30 p.m. for the purpose of presenting the proposed 2020-2021 General Fund Budget of the West Shore ESD.
Motion carried 6-0.

X. Other Matters for Possible Discussion/Action
A. Suggested Meeting Guide – Special Board Meeting, February 18, 2020, 5:00
B. Adjournment
With no further business before the board, the February 11, 2020 Regular Meeting of the Board of Education was adjourned at 6:03 p.m.

Respectfully submitted,

Shirley Chancellor, Acting Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary