I. **Call to Order**
The meeting was called to order by President Becker at 5:01 p.m.

   Members Present:   Catherine Becker, Patricia Collins, James Dittmer, Vincent Greiner, Shirley Chancellor, Robert Fong, Ellen Kerans

   Members Absent:   None

II. **Pledge of Allegiance**

III. **Welcome and Introductions**
President Becker conducted the introductions of board members, administrators, and guests.

   Administrators:   Jason Jeffrey, Kerri Harrie, Amy Taranko, Kim Tiel, Terri Steih, Lynda Matson, Josh Hayes, Tracy Lilje

IV. **Approval of Agenda**
Motion by Dittmer, support by Fong, that the August 13, 2019 Board of Education Agenda be approved as printed.  Motion carried 7-0, 0 absent.

V. **Communication to Board**
A. **Written Communication**
   None

   B. **Comments and Concerns of Citizens Present**
   Mark Forner expressed his interest in serving on the WSESD Board of Education.

VI. **Consent Agenda**
Motion by Fong, support by Chancellor, that the Consent Agenda be approved as presented.  Motion carried 7-0, 0 absent.

   A. **Payment of Bills for August 13, 2019** - $647,559.61

   B. **Minutes of the Organizational/Regular meeting on July 9, 2019**

   C. **Resignation of Audrey Aebig, Sarah Cooper, Samantha Picon, Brandy Boochard, Lynda Matson**

   D. **Acceptance of the following grants:**
      - Lake County Community Foundation, $2,000
      - Action for Healthy Kids, $1,000

   E. **Pre-Conference Approval/Out of State Travel Requests**
      1. Jen Orton, Thinking Collaborative Symposium, Denver, CO, January 22-26, 2020
      4. Jennifer Rollenhagen, PBIS Forum, Chicago, IL, October 2-4, 2019

Dr. Jeffrey thanked Lynda Matson for her service and commitment to students.

VII. **Superintendent’s Informational Report**
A. **Academic Spotlight** – Josh Hayes and Chad Riffle of the Educational Technology Association (ETA) highlighted technology opportunities available to area schools.

B. **WSESD Opening Day** – Dr. Jeffrey provided an update on the August 29th school year kick-off for all ESD staff.  The welcome back letter that was sent to staff was included in board packets.

C. **WSESD Board of Education Vacancy** – Included in board packets was a letter of resignation from WSESD board member, Dr. Robert Fong.  Dr. Jeffrey outlined the steps for filling the vacancy.
VIII. **Board of Education Reports and/or Action**

A. Special Education Update – Kim Tiel, Assistant Superintendent of Special Education, provided staffing updates and highlights from transportation safety training. A newspaper article on transition students’ summer job opportunities at local state parks was also included.

B. Educational Services Update – Amy Taranko, Assistant Superintendent of Instructional Services, highlighted professional development activities and recommended approval for out of state travel and a new general education social worker position.

C. Business Office Update – Kerri Harrie, Assistant Superintendent of Business Services, updated the board on audits, building projects and collaborative services. She also provided staffing updates and recommended the creation of an Accountant position. The technology report included a recommendation to approve Power School licenses’ renewal.

Motion by Kerans, support by Fong, that the Board of Education approve the Power School licenses’ renewal for the 2019-2020 school year, not to exceed $45,535.48.

Motion carried 7-0.

D. Career and Technical Education Update – Lynda Matson’s report highlighted student accomplishments and drone use in the AgriScience program.

E. Human Resources Update – Terri Steih’s report included job postings, a new hire, resignations, and an employment contract. She recommended to set the substitute staff wages and the creation of two new positions.

IX. **Recommendations of the Superintendent**

A. Personnel

   New Hires

Motion by Chancellor, support by Kerans, that the West Shore ESD Board approve the employment of Carol Phelps as Planner/Monitor-Special Education Supervisor as presented.

Motion carried 7-0.

   **Substitute Pay Rates**

We recommended that the Board approve the hourly pay rates for substitute personnel utilized from outside the bargaining unit for the 2019-20 school year to be:

- Substitute Teacher…………………………………………….…$11.76 per hour
- Substitute Support Staff…………………………..…………. $11.06 per hour
- Substitute Bus Driver……………………….…………………. $14.50 per hour

Motion by Greiner, support by Dittmer, that the Board approve the hourly pay rates for Substitute Teacher, Substitute Support Staff, and Substitute Bus Driver for the 2019-2020 school year as presented.

Motion carried 7-0.

   **Reassignments**

Motion by Dittmer, support by Chancellor, that the WSESD Board approve the reassignment of Mike Jeruzal as Special Education Supervisor as presented.

Motion carried 7-0.

Motion by Chancellor, support by Greiner, that the WSESD Board approve the reassignment of Katrina Morris as Transportation Director as presented.

Motion carried 7-0.

Motion by Dittmer, support by Collins, that the WSESD Board approve the reassignment of Jesse Stamper as Transportation Supervisor as presented.

Motion carried 7-0.

   **New Positions**

Motion by Collins, support by Fong, for the WSESD Board to approve the creation of a General Education Social Worker position as presented.

Motion carried 7-0.
Motion by Chancellor, support by Collins, for the WSESD Board to approve the creation of an Accountant position as presented. Motion carried 7-0.

**Employment Contract**
Motion by Chancellor, support by Fong, for the WSESD Board to approve the employment contract for Martha Baker as presented. Motion carried 7-0. President Becker expressed thanks to Martha for her additional service.

B. **WSESD Board of Education Meeting Date Change**
Motion by Kerans, support by Dittmer, that the WSESD Board approve the change to the December board meeting date to be December 3, 2019. Motion carried 7-0.

X. **Other Matters for Possible Action**
A. Suggested Meeting Guide
B. Other – President Becker thanked Lynda Matson for moving CTE programs forward and making a big difference for a lot of students. She also thanked Dr. Robert Fong for his commitment to education and his service on the WSESD Board of Education. Dr. Fong recognized the Board of Education and WSESD leadership for the work they do and expressed his enjoyment in serving on the board.
C. Adjournment
With no further business before the board, the August 13, 2019 Regular Board of Education Meeting be adjourned at 6:00 p.m.

Respectfully submitted,

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Patricia Collins, Secretary                     Tracy Lilje
West Shore ESD Board of Education                     Recording Secretary