I. Call to Order
The meeting was called to order by President Catherine Becker at 5:13.

Members Present: Catherine Becker, Vincent Greiner, James Dittmer, Robert Fong, Shirley Chancellor, Ellen Kerans

Members Absent: Patricia Collins

II. Welcome and Introductions of Guests – President Becker waived the introduction of board members, administrators, and guests.

Administrators: Jason Jeffrey, Kerri Harrie, Terri Steih, Lynda Matson, Dale Horowski, Kim Tiel, Tracy Lilje

President Becker appointed Shirley Chancellor as acting secretary.

III. Approval of Agenda
Motion by Fong, support by Greiner, that the April 9, 2019 Board of Education Agenda be approved as printed. Motion carried 6-0, 1 absent.

IV. Communication to Board
A. Written Communication – None
B. Comments and Concerns of Citizens Present – None

V. Consent Agenda
Motion by Chancellor, support by Greiner, that the Consent Agenda be approved as presented. Motion carried 6-0, 1 absent.

A. Payment of Bills for April 9, 2019 - $231,318.46
B. Minutes of the regular meeting on March 12, 2019
C. Resignation of Kathy Winczewski and Jared Funk
D. Pre-Conference Approval/Out of State Travel Request
   1. Jason Jeffrey, MAISA Annual Summer Conference, Midland, MI, June 26-28, 2019
   2. Sally Wright, National HOSA Leadership Conference, Orlando, FL, June 18-23, 2019

VI. Superintendent’s Informational Report
A. Oriole ConneXtion – Keri Hansen, WSESD MoCI teacher, provided an overview of the peer to peer program taking place at Lakeview Elementary.
B. Comprehensive Needs Assessment Update – Dr. Jeffrey provided a preliminary update on the CNA results which will go to the superintendent’s group in May.

VII. Board of Education Reports and/or Action
A. Gateway to Success Academy Update – Jamie Bandstra reported on the academy happenings.
B. Special Education Update – Bill Mueller was not present. Kim Tiel provided a Special Education report including classroom activities and Family Affair. A student spotlight was also included.
C. Career & Technical Education Update – The CTE report provided updates on student events and ASM Tech Graduation. A student spotlight was also included.
D. Educational Services Update – Dale Horowski highlighted Professional Learning opportunities and Oceana Mathematics competition results.
E. Business Office Update – Kerri Harrie provided an update on the strategic plan and the safety committee. She recommended 2018-2019 budget amendments for approval. A technology report was also included. Motion by Fong, support by Dittmer, that the West Shore ESD Board of Education approve Fiscal Year 2018-2019 Budget Amendments to the Special Education Fund, Career Technical Education Fund, and General Fund as presented. Motion carried 6-0.

F. Human Resources Update – Terri Steih’s report included job postings, resignations, and employment contracts. Also included in her report was the cost of living allowance recommendation for the 2019-20 school year.

G. Staff Appreciation Week Recognition Motion by Chancellor, support by Kerans that the Board recognizes the week of May 6-10, 2019, as Staff Appreciation Week at West Shore Educational Service District. Motion carried 6-0.

VIII. Recommendations of the Superintendent
A. Call for a Special Meeting/Annual Budget Hearing
Motion by Greiner, support by Kerans, that the Special Meeting/Annual Budget Hearing be scheduled for Tuesday, June 25, 2019, 5:00 p.m., in the WSESD’s Board Room (with the regular Board of Education meeting to follow). Motion carried 6-0.

B. Release of FY 2020 General Fund Budget to Locals
Motion by Greiner, support by Kerans, for Board approval to release the Fiscal Year 2020 General Fund Budget to local school districts for their approval or disapproval. Motion carried 6-0.

C. Personnel
   Employment Contracts
Motion by Kerans, support by Dittmer that the WSESD Board approves the employment contracts for Amber Adams, Jorhie Beadle, Shannon Miller, Jocelyn Teske, Sally Wright, Dale Horowski (4), and Jo Anderson (3) as presented. Motion carried 6-0.

   Cost of Living Allowance
Motion by Chancellor, support by Greiner, that the West Shore ESD Board of Education approve the 2019-2020 1.87% Cost of Living Allowance for the Administrators and the Academic & Administrative Support Group (AASG) as presented. Motion carried 6-0.

IX. Other Matters for Possible Action
A. Suggested Meeting Guide
B. Adjournment
   With no further business before the board, the April 9, 2019 Regular Meeting of the Board of Education adjourned at 6:08 p.m.

Respectfully submitted,

Shirley Chancellor, Acting Secretary
West Shore ESD Board of Education

Tracy Lilje
Recording Secretary